



**Committee:** AUDIT COMMITTEE  
**Date:** WEDNESDAY, 9 JUNE 2021  
**Venue:** MORECAMBE TOWN HALL  
**Time:** 6.00 P.M.

## A G E N D A

1. **Apologies for Absence**

2. **Appointment of Vice-Chair**

To appoint a Vice-Chair for the 2021/22 municipal year (the Vice-Chair must not be a member of Cabinet or Overview and Scrutiny)

3. **Minutes**

Minutes of meeting held on 24<sup>th</sup> March 2021 (previously circulated).

4. **Items of Urgent Business authorised by the Chair**

5. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. **Review of Internal Audit Effectiveness** (Pages 4 - 53)

Report of the Principal Auditor

7. **Internal Audit Annual Report 2020/21** (Pages 54 - 69)

Report of the outgoing Internal Audit and Assurance Manager

8. **Counter Fraud - Annual Report 2020/21** (Pages 70 - 74)

Report of the Corporate Fraud Manager.

9. **Statement of Accounts update** (Pages 75 - 78)

Report of the Chief Finance Officer (This report was marked to follow and was published on Tuesday 8<sup>th</sup> June 2021)

10. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendations in relation to the following items:-

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information, as defined in paragraph 1, 2, 4, 8 and 10 of Schedule 12A of that Act.”

Members are reminded that, whilst the following item has been marked as exempt, it is for Committee itself to decide whether or not to consider it in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

11. **Future Provision of Internal Audit**

Report of the Director of Corporate Services (This report which was marked to follow will be an oral presentation by the Director of Corporate Services)

12. **HR Assurance Report** (Pages 79 - 106)

Report of the Director of Corporate Services (This report was marked to follow and was published on Wednesday 9<sup>th</sup> June 2021)

**ADMINISTRATIVE ARRANGEMENTS**

**(i) Membership**

Councillors Paul Stubbins (Chair), Abbott Bryning, Darren Clifford, Geoff Knight, Oliver Robinson and David Whitworth and 1 Conservative Vacancy.

**(ii) Substitute Membership**

Councillors Jason Firth (Substitute), Stewart Scothern (Substitute), David Whitaker (Substitute), Jason Wood (Substitute) and Joanna Young (Substitute)

**(iii) Queries regarding this Agenda**

Please contact Sarah Moorghen, Democratic Services - email smoorghen@lancaster.gov.uk.

**(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk).

KIERAN KEANE,  
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